VICTORIAN TRAINING GUARANTEE
2015 EVIDENCE OF STUDENT ELIGIBILITY AND STUDENT DECLARATION

Section A - To be completed by an authorised delegate of the RTO

Evidence of citizenship/residency and age

I confirm that in relation to ____________________________________________________________
(Student's full name)

I have sighted one of the following:

☐ an Australian Birth Certificate (not Birth Extract) ☐ a current Australian Passport
☐ a current New Zealand Passport ☐ a naturalisation certificate
☐ a current green Medicare Card ☐ a signed declaration by a relevant referee
☐ formal documentation issued by the Australian Department of Immigration and Citizenship confirming permanent residence

and if the student's age is relevant to their eligibility and the document produced from the list above does not include a date of birth:

☐ a current drivers licence, or ☐ a current learner permit, or ☐ a Proof of Age card, or ☐ a ‘Keypass’ card

Section B - To be completed by the student

Education history

Q1. The highest qualification I have completed is:

________________________________________
(Including full title of qualification, eg. Certificate III in Aged Care)

Q2. Not including the course/s you are seeking to enrol in now, how many other government subsidised courses have you enrolled to undertake this year? Include training you have enrolled in to undertake at this and other training providers but not yet started.

0 1 2 3 4+ (circle number)

Q3. Not including the course/s you are seeking to enrol in now, how many other government subsidised courses are you undertaking training in at the moment?

0 1 2 3 4+ (circle number)

Q4. In your lifetime, how many government subsidised courses have you started (commenced) that are at the same level as the one you are applying for now? Don’t answer this question if you are seeking to enrol in a course on the Foundation Skills List.

0 1 2 3 4+ (circle number)
VICTORIAN TRAINING GUARANTEE
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Section B - continued

Student declaration

I ______________________, (Student's full name) in seeking to enrol in
______________________________
(Include full title of qualification/s in which you are seeking to enrol)

declare the following to be true and accurate statements:

a. I AM / AM NOT enrolled in a school, including government, non-government, independent, Catholic or home school. (circle appropriate response)
b. I AM / AM NOT enrolled in the Commonwealth Government’s Skills for Education and Employment program. (circle appropriate response):
c. I understand that my enrolment in the above qualification/s may be subsidised by the Victorian and Commonwealth Governments under the Victorian Training Guarantee. I understand that enrolling in the above qualification/s may affect my future training options and eligibility for further government subsidised training under the Victorian Training Guarantee.

Signed: ___________________________ Date: ______________

Section C - To be completed by an authorised delegate of the RTO

Number of courses student is currently eligible for:  □ 1  □ 2

RTO declaration

Based on discussion with the student, the above evidence I have sighted in Section A, and the information provided to me by the student in Section B of this form I believe that the above individual satisfies the Victorian Training Guarantee eligibility criteria as set out in the VET Funding Contract and is eligible for funding under the Victorian Training Guarantee for the following qualification/s:

______________________________
(Include full title of qualification/s in which the student is seeking to enrol)

Authorised RTO delegate:

Name: ___________________________

Position: __________________________

Signed: __________________________ Date: ______________

Notes  Use this section to record additional, relevant eligibility information, including information used by the RTO to verify the individual’s eligibility that is not captured in Sections A, B or C.