

APPLICATION TO DEFER ENROLMENT

(THIS FORM APPLIES TO DOMESTIC STUDENTS ONLY)

Personal Details	Student ID:	
	Student Name:	
Course Details	Course Code:	
	Course Name:	
	Start Date as per VIT Offer Letter:	
Deferral of Studies	I wish to defer my enrolment for a period of <input type="checkbox"/> One Semester <input type="checkbox"/> One Year	
	I'm deferring my enrolment <input type="checkbox"/> Prior to Census Date <input type="checkbox"/> After Census Date <small>(Please refer to the Census dates on your Confirmation of Enrolment)</small>	
	Reason for requesting deferment:	
	I wish to commence my studies in Semester <input style="width: 30px;" type="text"/> Year <input style="width: 30px;" type="text"/> (eg. Semester 1, 2018)	

PLEASE READ THIS IMPORTANT INFORMATION PRIOR TO COMPLETING THIS FORM:

- This form is used to request a deferral from studies which you are currently registered
- This form needs to be submitted before semester census date, failure to do so will incur full financial liability for the semester you wish to defer
- The maximum period you can defer your enrolment for is 12 months
- This form can be submitted in person to Front Desk of VIT or electronically to: info@vit.edu.au

Student Signature:	Date:
---------------------------	--------------

Office Use Only			
Date Received:		Received By:	
Request Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Approved By:	
Date Processed:		Processed By:	
Date of correspondence sent to Student:		Confirmation Sent By:	